

## **October 22, 2009 - Special Town Council Meeting**

**At a Special Meeting of the Town Council of the Town of Middletown, RI, held at the Sachuest Point National Wildlife Refuge on Thursday, October 22, 2009 at 8:30 A.M.**

**Council President Christopher T. Semonelli, Presiding**

**Vice Chairman Richard Cambra, Arrives at 11:15 am**

**Councillor Frank A. Bozyan**

**Councillor M. Theresa Santos**

**Councillor Edward J. Silveira, Jr.**

**Councillor Barbara A. VonVillas, Members Present**

**Councillor Robert J. Sylvia, Absent**

**POSTED – October 16, 2009**

**Wendy J.W. Marshall, Town Clerk**

**Town of Middletown**

**Town Hall – 350 East Main Road**

**Middletown, Rhode Island 02842**

**Dear Mrs. Marshall:**

**Pursuant to the provisions of Article II, Section 203 of the Town Charter and in accordance with Sections 42-46-2, 42-26-4. and 42-46-6., RIGL, I hereby call a Special Meeting of the Town Council to formally consider, discuss and act upon the following item of business:**

## **Strategic Planning Workshop with Town Department Heads and Employees**

**Said meeting will be held on Thursday, October 22, 2009, at 8:30 A.M. at the Sachuest Point National Wildlife Refuge, 769 Sachuest Point Road, Middletown, Rhode Island 02842.**

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**Christopher T. Semonelli,**

**President**

**Middletown Town Council**

**CC:**

**Town Council**

**Public Library**

**Human Resources**

**Town Administrator**

**Town Solicitor**

**IT Director**

**Tax Assessor**

**Building Official**

**Town Clerk**

**Town Engineer**

**Finance Director**

**Fire Chief**

**Town Planner**

**Public Works Director**

**Police Chief**

**Senior Center Director**

**Director Substance Abuse**

## **Recreation Director**

**This meeting location is accessible to the handicapped. Individuals requiring interpreter services for the hearing-impaired should notify the Town Clerk's Office at 847-0009 not less than 48 hours before the meeting.**

**On motion of Councillor Silveira, duly seconded, it was voted unanimously to receive said communication.**

**Present also were Town Administrator Shawn Brown, Finance Director/Human Resource Manager Lynne Dible, Planner Ronald Wolanski, Building Official Jack Kane, Recreation Director Tim Shaw, Police Chief Anthony Pesare, Fire Chief Ronald Doire, Information Technology Director Matthew Wainwright, Public Works Director Tom O'Loughlin, Town Engineer Warren Hall, Senior Director Arleen Kaull, Substance Abuse Prevention Task Force Coordinator Lori Verderosa,**

**Town Clerk Wendy J.W. Marshall, Patrolman Timothy Beck, Sergeant John Dring, Sewer Department representative Alan Levada, Administrative Assistant to Town Administrator Maureen Maurer, Voter Registrar/Municipal Court Secretary Mary O'Bryan, Fire Captain Scott Cutting, Firefighter Steve Rodrigues, and Supervising Assessing Clerk Dawn Thurman.**

**Vince Petronio, Communication Studies, University of Rhode Island, facilitated a group discussion and exercise directed at determining a prioritized list of realistically attainable goals for the Town of Middletown.**

**Working in groups, the participants identified five top goals for the Town. They involved budget/consolidation, employee recognition, training and morale, identity of Middletown, economic development and infrastructure.**

**Vice Chairman Cambra left the meeting at 12:00pm.**

**In groups, each goal was examined and more concretely identified. A course of action was to be determined; the time line involved and measure of success.**

**Mr. Petronio will correlate all the information and present a report to the administrator.**

**On motion of Councillor Silveira, duly seconded, it was voted unanimously to adjourn this meeting at 4:05 P.M.**

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**Wendy J.W. Marshall, CMC**

**Council Clerk**

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